

**Enrolled Minutes of the Seventy-first Regular or Special Meeting
For the Twenty-Eighth Highland Town Council
Regular Plenary Business Meeting
Monday, September 24, 2018**

Study Session. The Twenty-Eighth Town Council of the Town of Highland, Lake County, Indiana met in a study session preceding the regular meeting on Monday, September 24, 2018 at 6:45 O'clock P.M. in the regular place, the meeting chambers of the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana.

Silent Roll Call: Councilors Bernie Zemen, Mark Herak, Dan Vassar, and Konnie Kuiper were present. Councilor Steve Wagner was absent owing to work. The Clerk-Treasurer, Michael W. Griffin was present to memorialize the proceedings. A quorum was attained.

General Substance of Matters Discussed.

1. The Town Council reviewed and discussed the agenda of the imminent regular meeting.
2. The Town Council discussed with Robin Carlascio of the Idea Factory, the content provider for the monthly newsletter styled as the Gazebo Express, improving the public understanding regarding the nascent plan regarding the construction of a new public works facility and the razing of the existing one to satisfy the redevelopment plan for the Kennedy Avenue corridor. The discussion included considering the merits of conducted a special public forum to explain those plans plus to host an education-only forum regarding the proposed annex to the Lincoln Community Center and the scheduled referendum to take place during the General Election in November.

The study session ended at 6:59 O'clock p.m.

Regular Plenary meeting. The Twenty-Eighth Town Council of the Town of Highland, Lake County, Indiana met in its regular plenary meeting on Monday, September 24, 2018 at the regular starting time of 7:01 O'clock P.M. in the regular place, the plenary meeting chambers of the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana.

The Town Council President, Mark A. Herak presided. The Town Clerk-Treasurer, Michael W. Griffin, was present to memorialize the proceedings. The meeting was opened with Council President Mark A. Herak reciting the Pledge of Allegiance to the Flag of the United States of America and offering a prayer.

Roll Call: Present on roll call were Councilors Bernie Zemen, Mark Herak, Dan Vassar, Konnie Kuiper and Bernie Zemen. Councilor Steven Wagner was absent owing to a work commitment. The Clerk-Treasurer, Michael W. Griffin was present to memorialize the proceedings. A quorum was attained.

Additional Officials Present: Jared Tauber, Tauber Law Offices for the Town Attorney; Peter T. Hojnicky, Police Chief; John M. Bach, Public Works Director; William R. Timmer, Jr., CFOD, Fire Chief; Alex M. Brown, CPRP, Parks and Recreation Superintendent; and Kathy DeGuilio-Fox, Redevelopment Director were present.

Also present: Ed Dabrowski, IT Consultant (Contract); Susan Murovic, of the Advisory Board of Zoning Appeals, and Larry Kondrat of the Waterworks Board of Directors were also present.

Guests: Robin Carlascio of the Idea Factory was present.

Minutes of the Previous Meetings: The minutes of the regular meeting of 10 September 2018 were approved by general consent.

With leave from the Town Council, the Town Council President expressed birthday greetings to the Public Works Director and Robin Carlascio, who would actually mark their birthdays on September 28, 2018.

Special Orders:

1. Pre-Adoption Hearing of the Proposed Fiscal Year 2019 Budget for the Town of Highland.

- (a) Verification of Publication: *(Under latest law, no publication by unit just by Department of Local Government Finance online Gateway. The proposed components of budget must be submitted to the Gateway at least 10 days before the Preliminary Hearing. The proposed budget notice was filed with the Gateway on September 13, 2018) (See IC 6-1.1-17-3)* The Town Clerk-Treasurer reviewed the electronic missive that verified the date of the filing of the Town's budget notice as 13 September 2018.**

** Scrivener's note: *The Clerk-Treasurer noted a discrepancy between the introduced ordinance and its forms and the filed budget notice in which two funds appeared to have lower published spending amounts than desired. The Clerk-Treasurer contacted the Department of Local Government Finance and was able to have a revised notice to permit a revised public hearing within the timetable prescribed in IC 6-1.1-17-3.*

- (b) Introduction of **Proposed Ordinance No. 1684:** An Ordinance of Appropriations and Budget Levies and Rates for the 2019 Budget. Councilor Zemen introduced and filed proposed Ordinance No. 1684. There was no further action, pursuant to I.C. 6-1.1-17-3(a) and IC 6-1.1-17-5(a)(8).

Corporation General Fund: (departmentalized)	<i>Proposed</i>	FY 2019 <i>Adopted</i>
<i>Office of the Town Council</i>		
Personnel Services	\$ 81,129	\$ -
Supplies	\$ 700	\$ -
Other Services & Charges	\$ 157,672	\$ -
Capital Outlays	\$ -	\$ -
Department Total:	\$ 239,501	\$ -
<i>Advisory Board of Zoning Appeals</i>		
Personnel Services	\$ 3,359	\$ -
Supplies	\$ 200	\$ -
Other Services & Charges	\$ 19,160	\$ -
Capital Outlays	\$ -	\$ -
Department Total:	\$ 22,719	\$ -
<i>Volunteers in Policing</i>		
Personnel Services	\$ 2,720	\$ -
Supplies	\$ 14,530	\$ -
Other Services & Charges	\$ 2,650	\$ -
Capital Outlays	\$ -	\$ -
Department Total:	\$ 19,900	\$ -

<i>Office of the Clerk-Treasurer</i>		
Personnel Services	\$ 166,099	\$ -
Supplies	\$ 3,500	\$ -
Other Services & Charges	\$ 88,677	\$ -
Capital Outlays	\$ -	\$ -
Department Total:	\$ 258,276	\$ -

<i>Building Inspection Department</i>		
Personnel Services	\$ 270,110	\$ -
Supplies	\$ 9,550	\$ -
Other Services & Charges	\$ 76,988	\$ -
Capital Outlays	\$ -	\$ -
Department Total:	\$ 356,648	\$ -

<i>Fire Department</i>		
Personnel Services	\$ 263,861	\$ -
Supplies	\$ 32,075	\$ -
Other Services & Charges	\$ 108,794	\$ -
Capital Outlays	\$ 20,600	\$ -
Department Total:	\$ 425,330	\$ -

<i>Plan Commission Dept.</i>		
Personnel Services	\$ 2,842	\$ -
Supplies	\$ 325	\$ -
Other Services & Charges	\$ 68,246	\$ -
Capital Outlays	\$ -	\$ -
Department Total:	\$ 71,413	\$ -

<i>Metropolitan Police Department</i>		
Personnel Services	\$ 4,138,069	\$ -
Supplies	\$ 140,000	\$ -
Other Services & Charges	\$ 1,236,163	\$ -
Capital Outlays	\$ -	\$ -
Department Total:	\$ 5,514,232	\$ -

<i>Services & Works Board Dept.</i>		
Personnel Services	\$ -	\$ -
Supplies	\$ -	\$ -
Other Services & Charges	\$ 792,958	\$ -
Capital Outlays	\$ -	\$ -
Department Total:	\$ 792,958	\$ -

<i>Town Hall and Monuments Dept.</i>		
Personnel Services	\$ -	\$ -
Supplies	\$ 5,000	\$ -
Other Services & Charges	\$ 39,925	\$ -
Capital Outlays	\$ -	\$ -
Department Total:	\$ 44,925	\$ -

<i>PROPERTY TAX IMPACT</i>		
	\$ -	\$ -
Property Tax Caps	\$ 200,000	\$ -
	\$ -	\$ -
Department Total:	\$ 200,000	\$ -

Fund Total:	\$ 7,945,902	\$ -
Proposed (est.) Rate for the Fund	\$ 0.7583	per \$100 dollars of av
Adopted (Est.) Rate for the Fund	\$ -	per \$100 dollars of av

Redevelopment General Fund:

	<i>Proposed</i>	<i>Adopted</i>
<i>PROPERTY TAX CAP</i>	\$ 45,000	\$ -
Personnel Services	\$ 136,316	\$ -
Supplies	\$ 5,700	\$ -
Other Services & Charges	\$ 114,467	\$ -
Capital Outlays	\$ -	\$ -
Fund Total:	\$ 301,483	\$ -

Proposed (est.) Rate for the Fund	\$ 0.0424	per \$100 dollars of av
Adopted (Est.) Rate for the Fund	\$ -	per \$100 dollars of av

Rate for both the Redevelopment General and the Redevelopment Capital is capped at .0333, pursuant to IC 36-7-14-28.

Redevelopment Capital Fund:

	<i>Proposed</i>	<i>Adopted</i>
Personnel Services	\$ -	\$ -
Supplies	\$ -	\$ -
Other Services & Charges	\$ 276,205	\$ -
Capital Outlays	\$ 1,960,479	\$ -
Fund Total:	\$ 2,236,684	\$ -
Proposed (est.) Rate for the Fund	\$ -	per \$100 dollars of av
Adopted (Est.) Rate for the Fund	\$ -	per \$100 dollars of av

Rate for both the Redevelopment General and the Redevelopment Capital is capped at .0333, pursuant to IC 36-7-14-28. -

Parks and Recreation Fund:

	<i>Proposed</i>	<i>Adopted</i>
<i>PROPERTY TAX CAPS</i>	\$ 100,000	\$ -
Personnel Services	\$ 1,175,885	\$ -
Supplies	\$ 104,400	\$ -
Other Services & Charges	\$ 1,101,633	\$ -
Capital Outlays	\$ -	\$ -
Fund Total:	\$ 2,481,918	\$ -
Proposed (est.) Rate for the Fund	\$ 0.1681	per \$100 dollars of av
Adopted (Est.) Rate for the Fund	\$ -	per \$100 dollars of av

Police Pension 1925 Fund:

	<i>Proposed</i>	<i>Adopted</i>
<i>Property Tax Caps</i>	\$ 100	\$ -
Personnel Services	\$ 839,349	\$ -
Supplies	\$ 550	\$ -
Other Services & Charges	\$ 5,035	\$ -
Capital Outlays	\$ -	\$ -
Fund Total:	\$ 845,034	\$ -
Proposed (est.) Rate for the Fund	\$ 0.0004	per \$100 dollars of av
Adopted (Est.) Rate for the Fund	\$ 0.0005	per \$100 dollars of av

Parks Dist Bond & Lease Fund (Regular)

	<i>Proposed</i>	<i>Adopted</i>
Personnel Services	\$ -	\$ -
Supplies	\$ -	\$ -
Other Services & Charges	\$ 725	\$ -
Debt Service	\$ 1,439,938	\$ -
Fund Total:	\$ 1,440,663	\$ -
Proposed (est.) Rate for the Fund	\$ 0.3683	per \$100 dollars of av
Adopted (Est.) Rate for the Fund	\$ -	per \$100 dollars of av

Corporation Bond Fund

	<i>Proposed</i>	<i>Adopted</i>
Personnel Services	\$ -	\$ -
Supplies	\$ -	\$ -
Other Services & Charges	\$ 425	\$ -
Debt Service	\$ 1,482,223	\$ -
Fund Total:	\$ 1,482,648	\$ -
Proposed (est.) Rate for the Fund	\$ 0.2982	per \$100 dollars of av
Adopted (Est.) Rate for the Fund	\$ -	per \$100 dollars of av

Motor Vehicle Highway Fund

(departmentalized)

	<i>Proposed</i>	<i>Adopted</i>
<i>Reconstruction and Maintenance Dept.</i>		
Personnel Services	\$ 378,274	\$ -
Supplies	\$ 269,625	\$ -
Other Services & Charges	\$ 405,725	\$ -
Capital Outlays	\$ -	\$ -
Department Total:	\$ 1,053,624	\$ -
<i>Administration Department</i>		
Personnel Services	\$ 141,491	\$ -
Supplies	\$ 5,200	\$ -
Other Services & Charges	\$ 26,250	\$ -
Capital Outlays	\$ -	\$ -
Department Total:	\$ 172,941	\$ -
Fund Total:	\$ 1,226,565	\$ -
Proposed (est.) Rate for the Fund	\$ -	per \$100 dollars of av
Adopted (Est.) Rate for the Fund	\$ -	per \$100 dollars of av

Local Roads & Streets Fund

	<i>Proposed</i>	<i>Adopted</i>
Personnel Services	\$ 86,724	\$ -
Supplies	\$ -	\$ -
Other Services & Charges	\$ 325,000	\$ -
Capital Outlays	\$ -	\$ -
Fund Total:	\$ 411,724	\$ -
Proposed (est.) Rate for the Fund	\$ -	per \$100 dollars of av
Adopted (Est.) Rate for the Fund	\$ -	per \$100 dollars of av

Municipal Cum Cap Dev Fund

	<i>Proposed</i>	<i>Adopted</i>
PROPERTY TAX CAPS	\$ 75,000	\$ -
Supplies	\$ 7,500	\$-
Other Services & Charges	\$ 92,000	\$-
Capital Outlays	\$ 157,035	\$-
Debt Service	\$ 157,508	\$-
Fund Total:	\$ 489,043	\$ -
Proposed (est.) Rate for the Fund	\$ 0.0883	per \$100 dollars of av
Adopted (Est.) Rate for the Fund	\$ -	per \$100 dollars of av

The rate is fixed or capped by I.C. 36-9-15.5 et seq.

Cumulative Cap Imp. Fund

	<i>Proposed</i>	<i>Adopted</i>
Personnel Services	\$ -	\$-
Supplies	\$ -	\$-
Other Services & Charges	\$ 115,000	\$-
Capital Outlays	\$ -	\$-
Fund Total:	\$ 115,000	\$ -
Proposed (est.) Rate for the Fund	\$ -	per \$100 dollars of av
Adopted (Est.) Rate for the Fund	\$ -	per \$100 dollars of av

Law Enf. Ed., Trng., & Supply Fund

	<i>Proposed</i>	<i>Adopted</i>
Personnel Services	\$-	\$-
Supplies	\$ 20,500	\$-
Other Services & Charges	\$ 25,000	\$-
Capital Outlays	\$-	\$-
Fund Total:	\$ 45,500	\$ -
Proposed (est.) Rate for the Fund	\$ -	per \$100 dollars of av
Adopted (Est.) Rate for the Fund	\$ -	per \$100 dollars of av

Redevelopment Bond Fund

	<i>Proposed</i>	<i>Adopted</i>
Personnel Services	\$-	\$-
Supplies	\$-	\$-
Other Services & Charges	\$ 350	\$-
Debt Service	\$ 234,518	\$-
Fund Total:	\$ 234,868	\$ -
Proposed (est.) Rate for the Fund	\$ 0.0429	per \$100 dollars of av
Adopted (Est.) Rate for the Fund	\$ -	per \$100 dollars of av

Information & Comm Tech

	<i>Proposed</i>	<i>Adopted</i>
Personnel Services	\$-	\$-
Supplies	\$ 3,000	\$-
Other Services & Charges	\$ 198,663	\$-
Capital Outlays	\$-	\$-
Fund Total:	\$ 201,663	\$ -
Proposed (est.) Rate for the Fund	\$ -	per \$100 dollars of av
Adopted (Est.) Rate for the Fund	\$ -	per \$100 dollars of av

VIPS/PARKS Public Safety Fund

	<i>Proposed</i>	<i>Adopted</i>
Personnel Services	\$ 600	\$-
Supplies	\$ 5,400	\$-
Other Services & Charges	\$-	\$-
Capital Outlays	\$-	\$-
Fund Total:	\$ 6,000	\$ -
Proposed (est.) Rate for the Fund	\$ -	per \$100 dollars of av
Adopted (Est.) Rate for the Fund	\$ -	per \$100 dollars of av

Solid Waste District Grant Fund

	<i>Proposed</i>	<i>Adopted</i>
Personnel Services	\$-	\$-
Supplies	\$ 5,000	\$-
Other Services & Charges	\$ 166,825	\$-
Capital Outlays	\$-	\$-
Fund Total:	\$ 171,825	\$ -
Proposed (est.) Rate for the Fund	\$ -	per \$100 dollars of av
Adopted (Est.) Rate for the Fund	\$ -	per \$100 dollars of av

Special Events Non Reverting

	<i>Proposed</i>	<i>Adopted</i>
Personnel Services	\$ -	\$-
Supplies	\$ 500	\$-
Other Services & Charges	\$ 90,931	\$-
Capital Outlays	\$-	\$-
Fund Total:	\$ 91,431	\$ -
Proposed (est.) Rate for the Fund	\$ -	per \$100 dollars of av
Adopted (Est.) Rate for the Fund	\$ -	per \$100 dollars of av

Public Safety LIT Fund

	<i>Proposed</i>	<i>Adopted</i>
Personnel Services	\$-	\$-
Supplies	\$-	\$-
Other Services & Charges	\$-	\$-
Capital Outlays	\$ 476,950	\$-
Fund Total:	\$ 476,950	\$ -
Proposed (est.) Rate for the Fund	\$ -	per \$100 dollars of av
Adopted (Est.) Rate for the Fund	\$ -	per \$100 dollars of av

Economic Development LIT Fund

	<i>Proposed</i>	<i>Adopted</i>
Personnel Services	\$-	\$-
Supplies	\$-	\$-
Other Services & Charges	\$ 100,000	\$-
Capital Outlays	\$ 300,000	\$-
Debt Service	\$ 200,000	\$-
Fund Total:	\$ 600,000	\$ -
Proposed (est.) Rate for the Fund	\$ -	per \$100 dollars of av
Adopted (Est.) Rate for the Fund	\$ -	per \$100 dollars of av

Total of All Funds:	\$ 20,804,901	\$ -
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(c) **Public Hearing.** The Town Council President opened the public hearing, with the following person offering comment.

1. Larry Kondrat, 98115 4th Place East, Highland, asked whether the budget as proposed was balanced. It was noted that as proposed the budget was not balanced.

There being no further comments, the Town Council President closed the hearing.

Pursuant to IC 6-1.1-17 et seq., consideration of the proposed ordinance for adoption cannot take place sooner than ten (10) days following the pre-adoption hearing. Consideration for passage and adoption of the Proposed Ordinance will be at the regular meeting of the Town Council, **Monday, October 22, 2018 at 7:00 p.m.**, as a revised notice of proposed budget would be filed to align the budget notice for two funds with the actual proposed budget.

2. **Pre-Adoption Hearing of the Proposed Fiscal Year 2019 Budget of the Sanitary District, pursuant to IC 6-1.1-17-20.** *Under amendments to IC 6-1.1-17-20, the proper officers shall submit the proposed budget and property tax levies to the municipal fiscal body. The proposed budget and levy shall be submitted to the city or town fiscal body in the manner prescribed by the department of local government finance before September 2 of a year. The fiscal body of the city, town, or county (whichever applies) shall review each budget and proposed tax levy and adopt a final budget and tax levy for the taxing unit. The fiscal body may reduce or modify but not increase the proposed budget or tax levy. The final adoption vests with the Town Council. The Town Council should take its final action at its meeting of October 15, 2018.*

Verification of Publication: (Under latest law, no publication by unit just by Department of Local Government Finance online Gateway. The proposed components of budget must be submitted to the Gateway at least 10 days before the Preliminary Hearing. The proposed budget notice was filed with the Gateway on September 13, 2018) (See IC 6-1.1-17-3) The Town Clerk-Treasurer reviewed the electronic missive that verified the date of the filing of the Town's Sanitary District budget notice as 13 September 2018.

- (a) **Introduction of Proposed Ordinance No. 1685:** An Ordinance of Appropriations and Budget Levies and Rates for the 2019 Budget. Councilor Vassar introduced and filed proposed Ordinance No. 1685. There was no further action.

Sanitary District Special Operating Fund
 (Departmentalized)

Operating Department	Proposed	Final Approval
Personnel Services	\$ 87,392	\$-
Supplies	\$ 450	\$-
Other Services & Charges	\$ 91,170	\$-
Capital Outlays	\$ 15,000	\$-
Departmental Total:	\$ 194,012	\$ -
Sanitation and Waste Department	Proposed	Final Approval
Personnel Services	\$ 423,282	\$-
Supplies	\$ 39,050	\$-
Other Services & Charges	\$ 1,744,247	\$-
Capital Outlays	\$-	\$-
Departmental Total:	\$ 2,206,579	\$ -
PROPERTY TAX CAPS	\$ 100,000	\$ -
Fund Total:	\$ 2,500,591	\$ -
Adopted (est.) Rate for the Fund	\$ 0.0636	per \$100 dollars of av
Final (Est.) Rate for the Fund	\$ -	per \$100 dollars of av

Sanitary District Bond and Interest Fund

	<i>Proposed</i>	<i>Final Approval</i>
Personnel Services	\$-	\$-
Supplies	\$-	\$-
Other Services & Charges	\$ 1,450	\$-
Debt Service	\$ 2,516,521	\$-
Fund Total:	\$ 2,517,971	\$ -
Adopted (est.) Rate for the Fund	\$ 0.6601	per \$100 dollars of av
Final (Est.) Rate for the Fund	\$ -	per \$100 dollars of av

Sanitary District Bond and Interest Exempt Fund

	<i>Proposed</i>	<i>Final Approval</i>
Personnel Services	\$-	\$-
Supplies	\$-	\$-
Other Services & Charges	\$ 400	\$-
Debt Service	\$ 153,258	\$-
Fund Total:	\$ 153,658	\$ -
Adopted (est.) Rate for the Fund	\$ 0.0423	per \$100 dollars of av
Final (Est.) Rate for the Fund	\$ -	per \$100 dollars of av
Total of All San Dist Funds:	\$ 5,172,220	\$ -

- (c) **Public Hearing.** The Town Council President opened the public hearing. There were no comments. The hearing was closed.

Pursuant to IC 6-1.1-17 et seq., consideration of the proposed ordinance for adoption cannot take place sooner than ten (10) days following the pre-adoption hearing. Consideration for passage and adoption of the Proposed Ordinance will be at the regular meeting of the **Town Council, Monday, October 15, 2018 at 6:30 p.m.**

3. Pre-Adoption Hearing of the Proposed Fiscal Year 2019 Budget of the Waterworks District, pursuant to IC 6-1.1-17-20. *Under amendments to IC 6-1.1-17-20, the proper officers of the special taxing district shall submit the proposed budget and property tax levies to the municipal fiscal body. The proposed budget and levy shall be submitted to the city or town fiscal body in the manner prescribed by the department of local government finance before September 2 of a year. The fiscal body of the city, town, or county (whichever applies) shall review each budget and proposed tax levy and adopt a final budget and tax levy for the taxing unit. The fiscal body may reduce or modify but not increase the proposed budget or tax levy. The final adoption vests with the Town Council. The final adoption vests with the Town Council. The Town Council should take its final action at its meeting of October 15, 2018.*

- (a) **Verification of Publication:** *(Under latest law, no publication by unit just by Department of Local Government Finance online Gateway. The proposed components of budget must be submitted to the Gateway at least 10 days before the Preliminary Hearing. The proposed budget notice was filed with the Gateway on September 13, 2018 (See IC 6-1.1-17-3) The Town Clerk-Treasurer reviewed the electronic missive that verified the date of the filing of the Town's Waterworks District budget notice as 13 September 2018.*
- (b) **Introduction of Proposed Ordinance No. 1656:** An Ordinance of Appropriations and Budget Levies and Rates for the 2019 Budget. Councilor Zemen introduced and filed proposed Ordinance No. 1686. There was no further action.

Waterworks District Bond and Interest Fund

	<i>Adopted</i>	<i>Final Approval</i>
Personnel Services \$	-	\$ -
Supplies \$	-	\$ -
Other Services & Charges \$	-	\$ -
Debt Service \$	151,952	\$ -
Fund Total: \$	151,952	\$ -
Adopted (est.) Rate for the Fund \$	0.0372	per \$100 dollars of av
Final (Est.) Rate for the Fund \$	-	per \$100 dollars of av

(c) **Public Hearing.** The Town Council President opened the public hearing on the proposed budget. There were no comments. The hearing was closed.

Pursuant to IC 6-1.1-17 et seq., consideration of the proposed ordinance for adoption cannot take place sooner than ten (10) days following the pre-adoption hearing. Consideration for passage and adoption of the Proposed Ordinance will be at the regular meeting of the **Town Council, Monday, October 15, 2018 at 6:30 p.m.**

It was noted that in all cases above, ten (10) or more taxpayers may object to a budget, a tax rate or tax levy by filing a petition with the Office of the Clerk-Treasurer not more than seven (7) days following these hearings. (*Monday, October 1, 2018 or Monday, October 8th for the civil town after its revised notice is published*) The objection petition must identify the provisions of the budget, tax rate or tax levy to which taxpayers object. If a petition is filed, the Town Council shall adopt with the budget a finding concerning the objections in the petition and the testimony presented.

Further, it was noted that for all budgets the proposed tax rates are based upon the proposed tax levies applied to 70 % of the net assessed valuation certified for FY 2018. It was further noted that these rates were likely to be reduced.

General Orders and Unfinished Business:

1. **Action to approve pay for employee at higher than starting pay for the range of the position, pursuant to Section 2 (a) of Ordinance No. 1641 the Wage and Salary Ordinance, as amended.** *The Town Board of Metropolitan Police Commissioners have authorized the hire of Michael Lambertino as Animal Warden (Part-Time) Further it recommended starting the appointee at the hourly rate of \$12.00, which is higher than the starting rate for this position, which has a pay range of \$8.00 per hour to \$15.00 per hour. The Police Department requests that the Town Council authorizes starting at the higher rate of pay.*

Councilor Kuiper moved that the starting rate of pay for the Animal Warden in the amount of \$12 be authorized and approved. Councilor Zemen seconded. Upon a roll call vote, there were four affirmatives and no negatives. The motion passed. The starting rate at higher than the starting pay at \$12 per hour for the animal warden was approved.

Comments from the Town Council:

- **Councilor Bernie Zemen:** *Chamber of Commerce Co-Liaison • IT Liaison • Liaison to the Board of Waterworks Directors • Liaison to the Community Events Commission.*

Councilor Zemen acknowledged the Redevelopment Director, who reminded all of the Festival of the Trail scheduled for Saturday, October 13. The Redevelopment

Director also reported on the Main Street Bureau initiative of marking that same week as *Downtown Development Week*.

Councilor Zemen acknowledged the IT Consultant (contract) who encouraged everyone to observe e-mail safety, discouraging opening any email message from a suspicious source or with a familiar name but with an odd address.

- **Councilor Dan Vassar:** *Liaison to the Park and Recreation Board.*

Councilor Vassar acknowledged the Parks and Recreation Superintendent, who offered a brief survey of the forthcoming events, and noted that the Skate Park grand opening ceremony to be conducted on September 29, 2018.

- **Councilor Steve Wagner:** • *Advisory Board of Zoning Appeals Liaison.*

Councilor Wagner was absent owing to a work related matter.

- **Councilor Konnie Kuiper:** • *Fire Department, Liaison • Chamber of Commerce Co-Liaison.*

Councilor Kuiper acknowledged the Fire Chief who reminded all of the annual Fire Department Open House, scheduled for Saturday, October 13, 2018.

- **Councilor President Mark Herak:** *Town Executive • Chair of the Board of Police Pension Trustees • Budget and Finance Chair • Liaison to the Board of Sanitary Commissioners • Town Board of Metropolitan Police Commissioners, Liaison.*

The Town Council President acknowledged the Public Works Director who offered a status report on current road improvement projects including the 45th Avenue and 5th Street Intersection Improvement Project.

The public works director further reported that the Sanitary District continued to apply special lining the sanitary sewers in order to remediate any breeches.

The public works director also reminded that leave collection services would begin for the season on October 15.

The Town Council President acknowledged the Police Chief who reported that a very recent Indiana Supreme Court case ruling, meant that local police departments could no longer enforce any local ordinances prohibiting trains from blocking roadways at crossings for an undue period.

Comments from Visitors or Residents:

1. Rick Volbrecht, 9221 Parkway Drive, Highland, reported that a political candidate's campaign sign was erected in the right of way at the northeast corner of Lincoln Street and Indianapolis Boulevard. He further reported that when he contacted the Building and Inspection Department to report the sign in the belief that it violated the Town's prohibition on signs in the rights of way, he was told by the department that the matter required the Building Commissioner to address, and could not be acted upon until he returned from vacation.

Mr. Volbrecht expressed his disapproval of any service of the town being so dependent upon the presence of the department head.

The Public Works Director stated that he would follow up on the matter.

2. Dr. Ted Radziwiecki, 3316 Ridge Road, Highland, inquired about damages to his house that he asserts were in consequence of work associated with a contractor on a municipal project. Dr. Radziwiecki indicated that he had contacted the Town's insurance underwriter, Bliss McKnight, and his claim was rejected.

The Town Attorney indicated that he would follow-up with Dr. Radziwiecki.

Payment of Accounts Payable Vouchers. There being no further comments from visitors or residents, Councilor Kuiper moved to allow the vendors accounts payable vouchers as filed on the pending accounts payable docket, covering the period **September 11, 2018 through September 24, 2018** and the **payroll docket for September 14, 2018**. Councilor Vassar seconded. Upon a roll call vote, there were four affirmatives and no negatives. The motion passed. The accounts payable vouchers for the vendor docket were allowed, payments allowed in advance were ratified, the payroll dockets listed were ratified and for all remaining invoices, the Clerk-Treasurer was authorized to make payment.

Vendors Accounts Payable Docket:

General Fund, \$202,752.34; Motor Vehicle Highway and Street (MVH) Fund, \$16,790.89; Local Road and Street (LR&S) Fund, \$8,808.05; Law Enforcement Continuing Education, Training, and Supply Fund, \$1,074.14; Innkeeper's Tax Fund, \$437.00; Information and Communications Technology Fund, \$4,513.21; Police Pension Trust Fund, \$3,268.52; Traffic Revenue and Law Violations Fund, \$9,000.00; Municipal Cumulative Street Fund, \$2,544.00; and Gaming Revenue Sharing Fund, \$48,819.49; Total: \$298,007.64.

Payroll Docket for payday of August 3, 2018:

Council, Boards and Commissions, \$0.00; Office of Clerk-Treasurer, \$14,576.59; Building and Inspection Department, \$8,537.79; Metropolitan Police Department, \$133,808.77; Fire Department, \$3,602.43; Public Works Department (Agency), \$61,004.00; and Police Pensions, \$0.00. Total Payroll: \$221,529.58.

Adjournment of Plenary Meeting. Councilor Vassar moved that the plenary meeting be adjourned. Councilor Zemen seconded. Upon a vote *viva voce*, the motion passed. The regular plenary meeting of the Town Council of Monday, September 24, 2018 was adjourned at 7:38 O'clock p.m.

Michael W. Griffin, IAMC/MMC/CPFA/CPFIM/CMO
Clerk-Treasurer